

SCPS

SAMPATH CORPORATE PAYMENT SYSTEM



INSTALLATION GUIDE

INTRODUCTION

SCPS software package is designed to handle bulk payments of Corporate Customers of Sampath Bank. SCPS will facilitate payments to credit Sampath Bank Accounts or other bank accounts within Sri Lanka. This installation guide and the software CD is designed for self installation of the SCPS package. For further clarifications please contact salarypayments@sampath.lk via E -mail.

SYSTEM REQUIRMENTS



- Windows 7 and above
- 512 MB RAM
- .Net Framework 4.0 or above

INSTALLING THE SCPS SOFTWARE

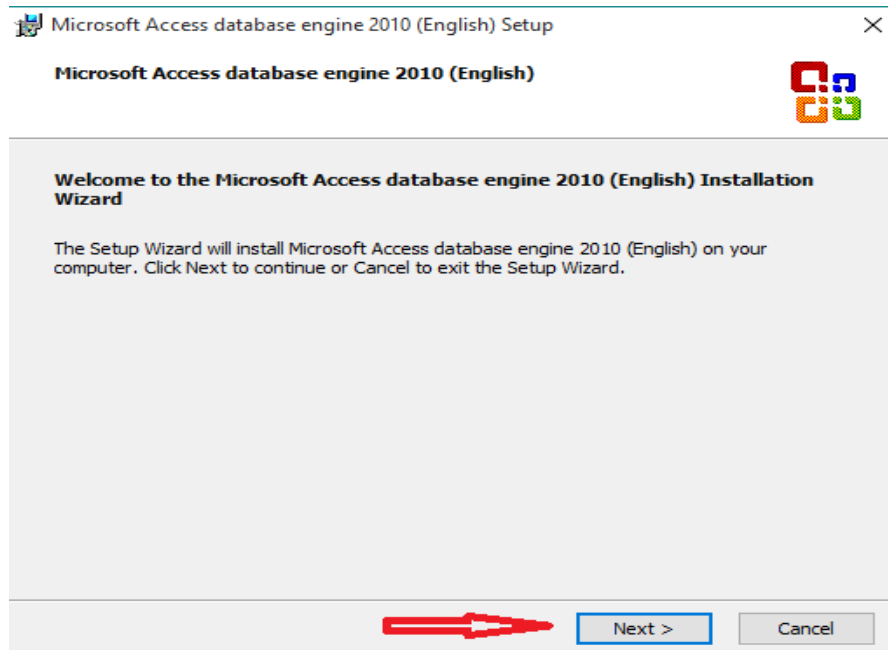
1. Insert the SCPS software CD into the CD drive.
2. Select the “**DB Setup**” folder.

Name		Date modified	Type
 DB Setup		7/11/2018 11:43 AM	File folder
 Debug		5/17/2018 10:21 AM	File folder

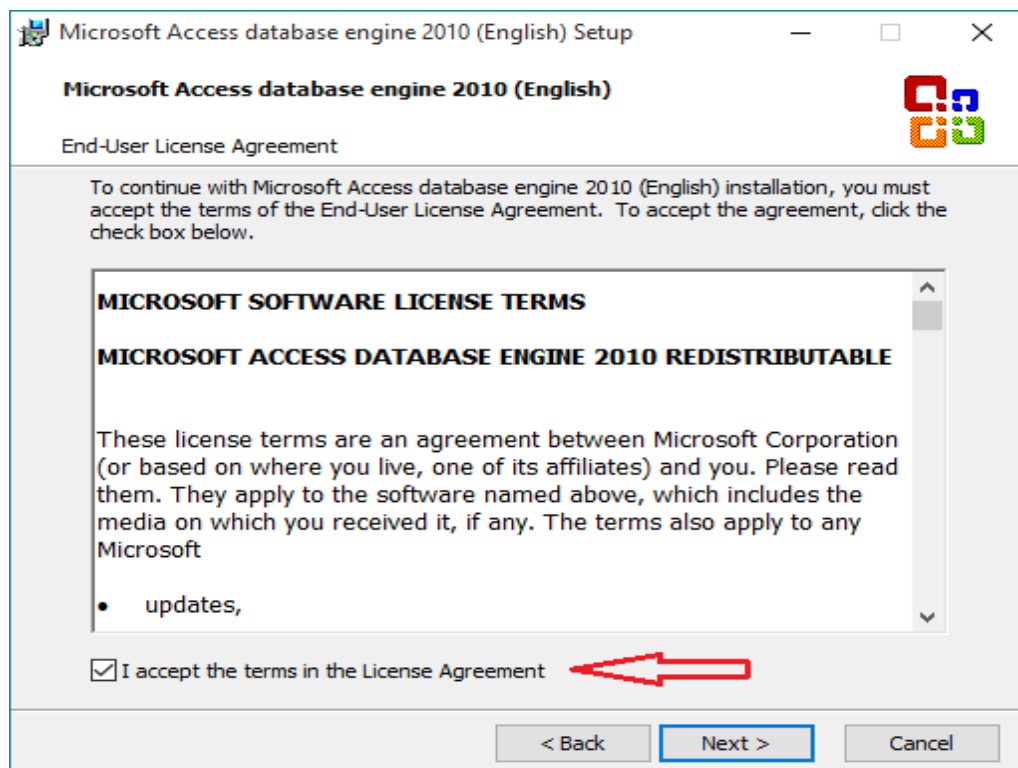
3. Double click on the “**accessdatabaseengine**” file.

Name		Date modified	Type	Size
 accessdatabaseengine		3/13/2018 4:22 PM	Application	25,933 KB

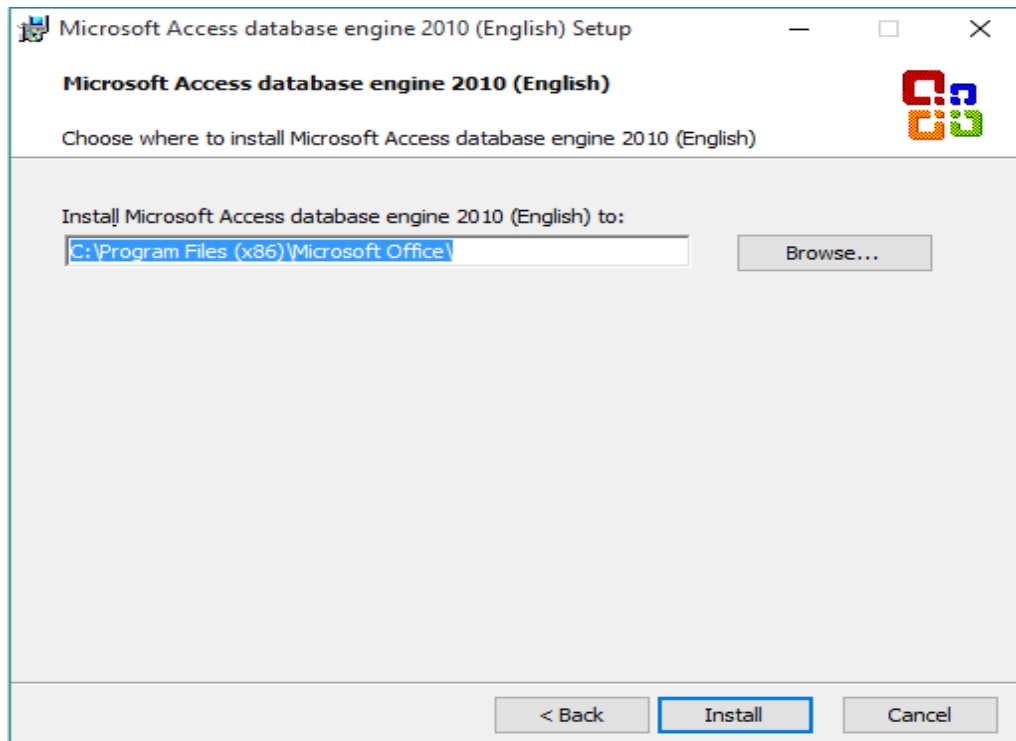
4. Once the setup begins the following screen will appear and click “Next” button.



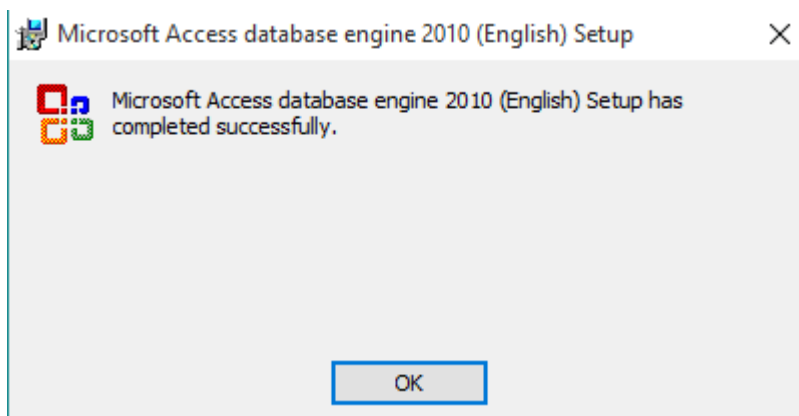
5. Click on the tick box and click “Next” button.



6. Once the below screen appears click on the “**Install**” Button.




7. If the installation is done correctly the following message will appear.



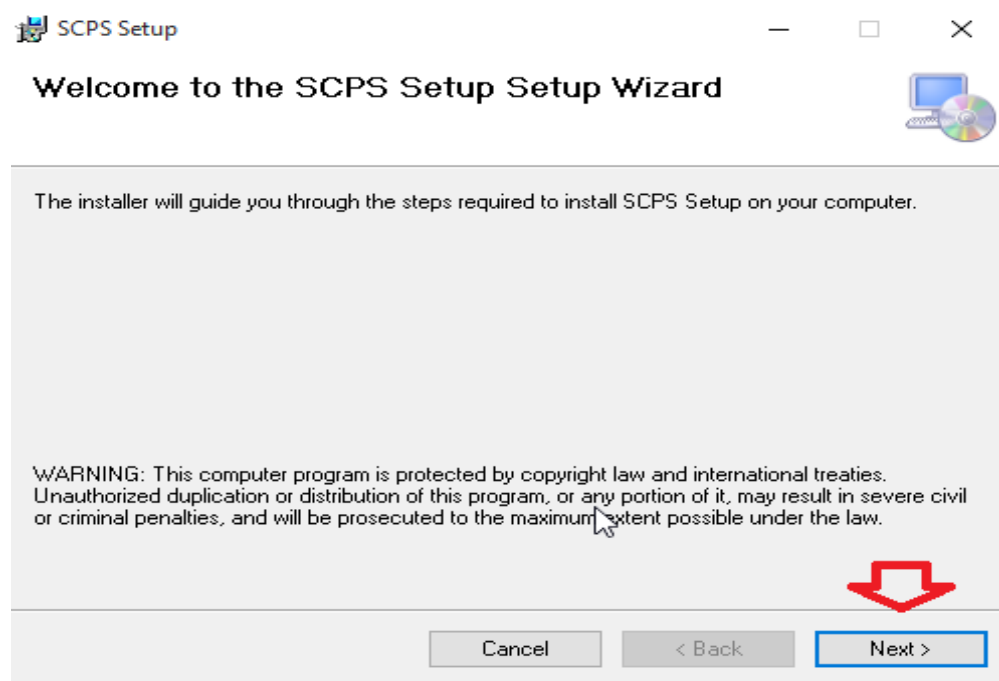
8. Next go to the CD and select the “**Debug**” folder.

Name		Date modified	Type
DB Setup		7/11/2018 11:43 AM	File folder
Debug		5/17/2018 10:21 AM	File folder

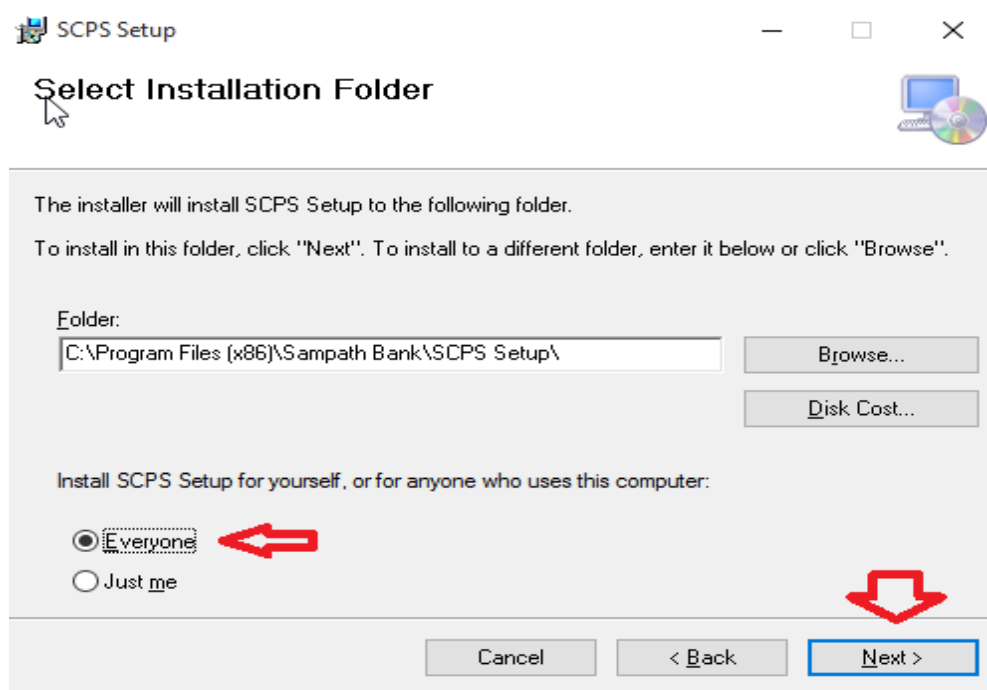
9. Double click on the “**setup**” file.

Name		Date modified	Type	Size
SCPS Setup		5/17/2018 10:18 AM	Windows Installer ...	11,573 KB
setup		5/17/2018 10:17 AM	Application	418 KB

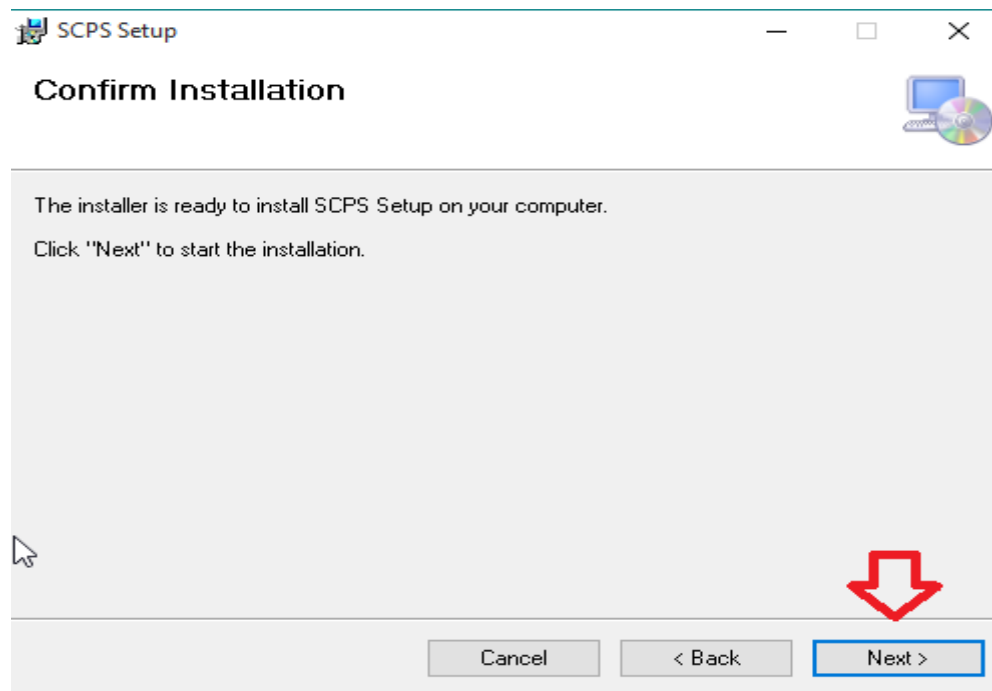
10. Once the setup begins the following screen will appear and click “**Next**” button.



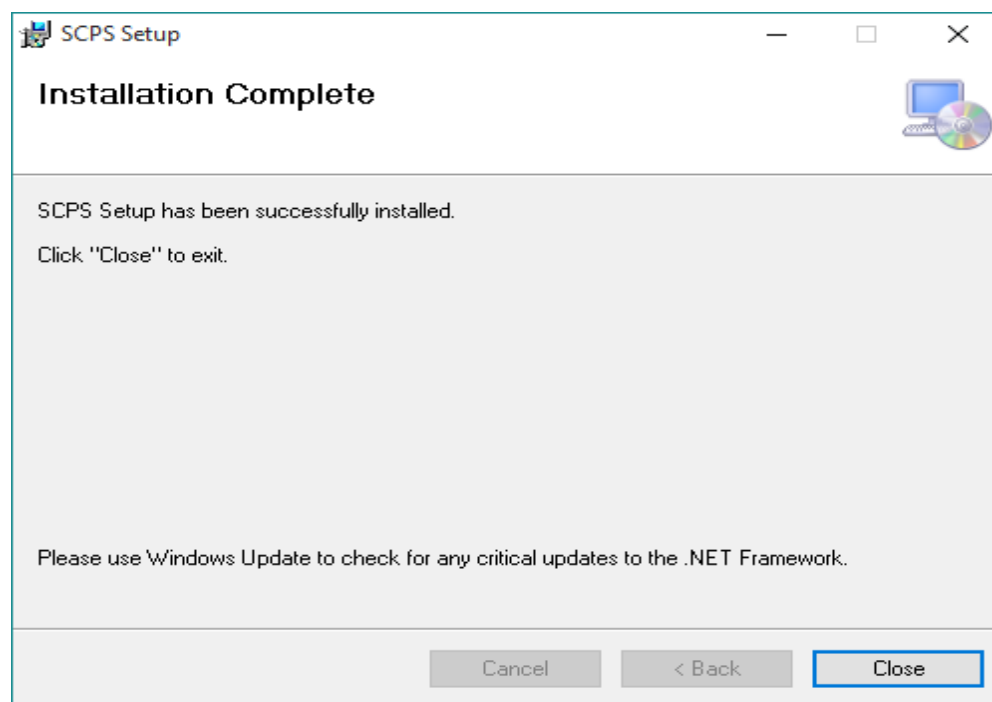
11. Click on the tick box of “**Everyone**” and click “**Next**” button



12. Confirm the installation by click “**Next**” button.

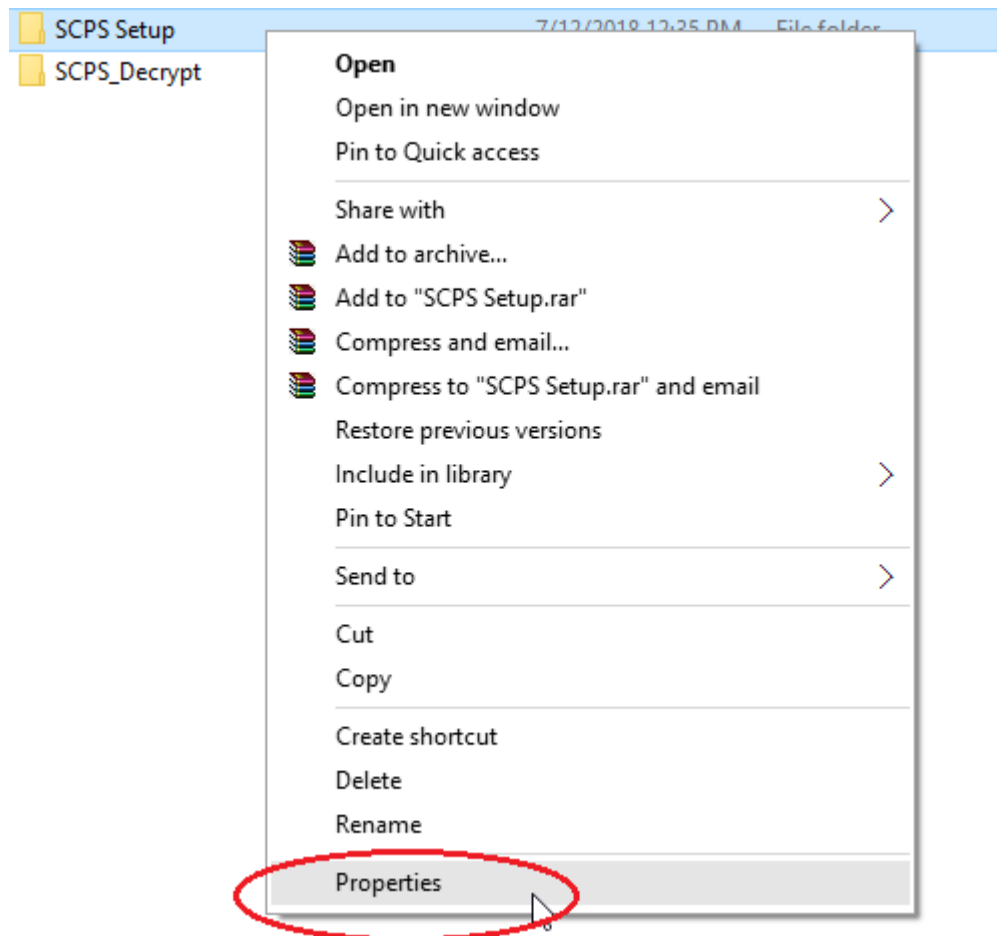


13. If the installation is done correctly the following message will appear.



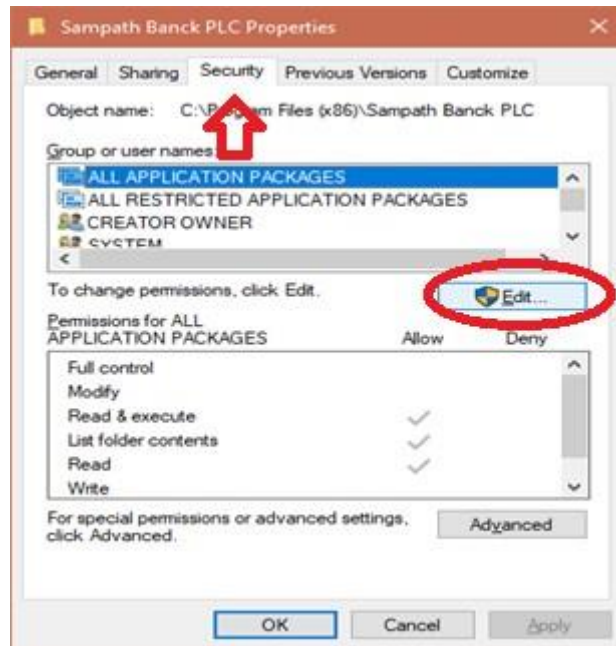
14. Got **“C:\Program Files (x86)\Sampath Bank”** folder and grant full permission for **“SCPS Setup”** folder.

Step 01: Right click on the folder and select “properties”

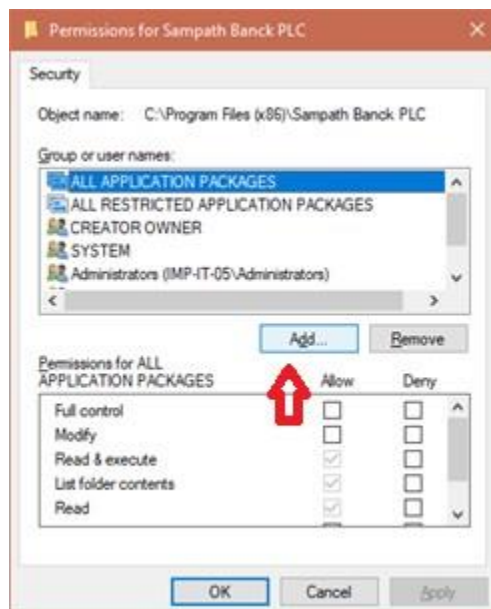


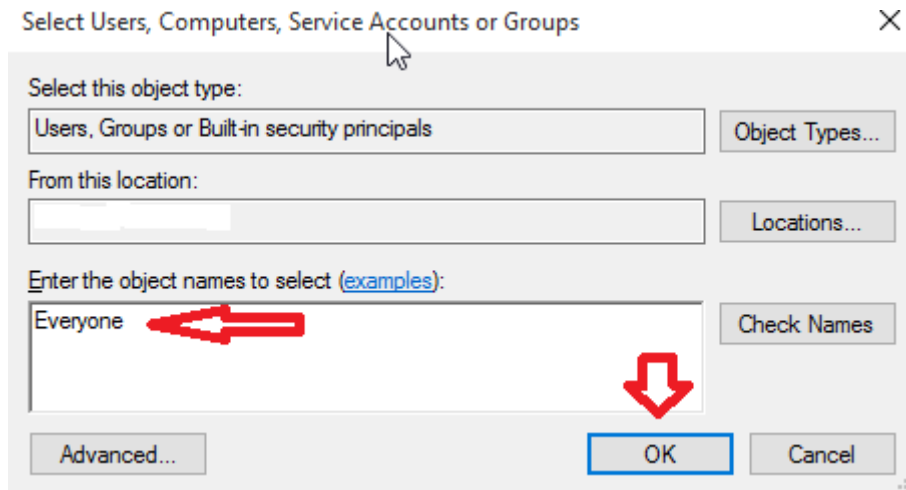
Step 02:

From the Property Window select “**Security**” and click on the “**Edit**” button.

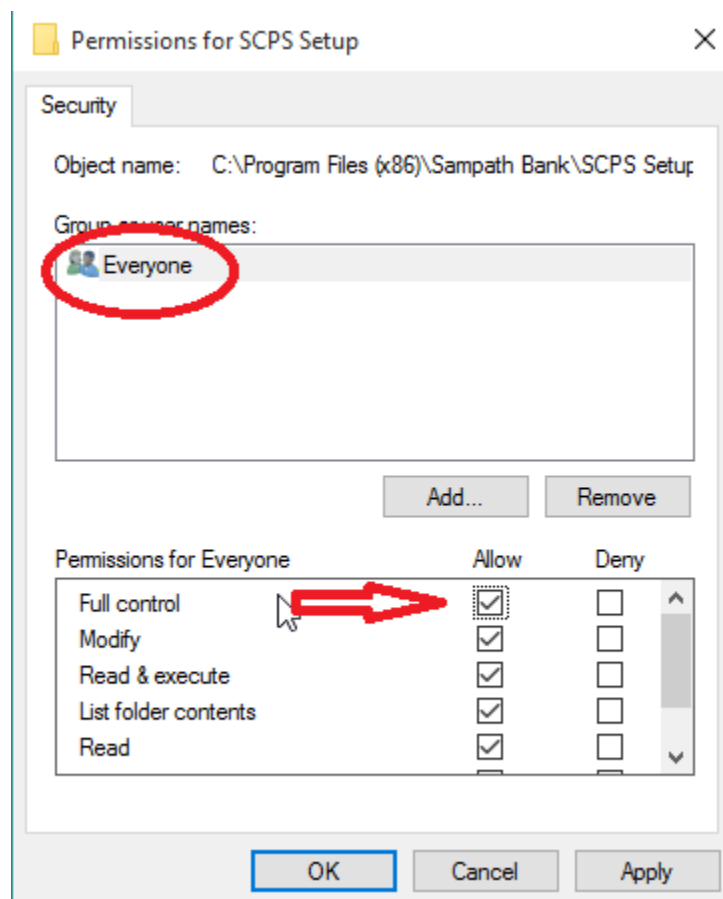


Step 03: Click the “**Add**” button and type “**Everyone**” and click “**OK**”.





Step 04: Click the tick box of **“Full Control”** to the **“Everyone”** user and click **“OK”** button.



FINALIZATION OF INSTALLATION

- ❖ Once all the above steps are completed you need to send an E-mail to account holding branch by requesting the finalization file.

❖ **Note: in the request e-mail please mention below details.**

- 1. SCPS Registered account number.**
- 2. Company Name.**
- 3. Template names (e.g. Salary/Bonus/Commission etc...)**

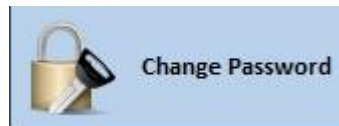
- ❖ Once we receive the email. We will create a database file by the name of **SCPSDB.mdb** and e-mail back to you together with the usernames and passwords. You should replace your existing **SCPSDB.mdb** located in **C:\Program Files (x86)\Sampath Bank\SCPS Setup\SCPSDB** folder with the one that is finalized.

CHANGING THE PASSWORDS

- Login to the SCPS software using the login icon in the desktop.



- Click the Change Password icon in the left side.



- Type the password that you used to login to the system as the **old password**. Then input the **New password** confirm the new password by entering the same in the **Confirm New Password** box (Shown Below) and click on “**Change**”

A screenshot of a 'Change Password' dialog box. The title bar says 'Change Password' with a yellow key icon on the left and standard window controls on the right. Inside the dialog, there is a checkbox labeled 'Show Password' which is currently unchecked. Below it are three text input fields: 'Current Password :', 'New Password :', and 'Confirm Password :'. The first field contains seven asterisks, the second contains four, and the third contains four. At the bottom right of the dialog are two buttons: 'Change' and 'Clear'.

Terms and Conditions

This page states the terms and conditions under which you may use SCPS system. Please read this page carefully.

Registration and Password

You are responsible for maintaining the confidentiality of your information and password. You shall be responsible for all users of your registration, whether or not authorized by you. Sampath Bank is not liable for any data modifications done using your user ID.

Operational Platform

The SCPS system runs on Microsoft Operational platform Windows 7 and above. SCPS will not run in any other operational platforms.

Virus hazard

You are advised in installing and run up to date version of any recommended virus software and we are not responsible for data lose or program malfunction due to any virus attacks.