

## REQUIREMENTS TO PROVIDE SPECIAL APPROVAL TO PAYMENT CARD TRANSACTIONS

### Details of the Cardholder

Name of the Cardholder : \_\_\_\_\_

NIC Number : \_\_\_\_\_

Card Number (last 4 digits) : \_\_\_\_\_

### Details of the Transaction

Transaction amount : \_\_\_\_\_

Beneficiary of the transaction : \_\_\_\_\_

Relationship to the beneficiary : \_\_\_\_\_

Merchant name : \_\_\_\_\_

Purpose : \_\_\_\_\_

Amount to be deposited to the card : \_\_\_\_\_

Source of funds : \_\_\_\_\_

Source documents pertaining to the transaction is attached : Yes ☐ No ☐

### Important

*Please ensure to attach proof documents of the intended transaction including invoice, e-mail conversations, screen prints and any other relevant information to establish the transaction clearly.*

*If the beneficiary is not the cardholder, kindly provide the necessary documents to establish their relationship with the cardholder. (E.g. Marriage certificate, birth certificate of the children and birth certificate of the cardholder etc. )*

*In order to obtain clearance from the Card Center, the above complete detail should be forwarded by the cardholder to the email address **card\_aml@sampath.lk** and copy the same to **card\_compliance@sampath.lk**.*

***Please contact 011 2300604 after providing the above mentioned documents.***